Attachment1

GREAT LAKES UNIVERSITY OF KISUMU

P.O.BOX 2224-40100.

TELEPHONE: +254-57-2023972/202487.EMAIL:@gluk.ac.ke.

REVISED PURCHASE REQUISITION FORM.

FACULTY……DEPARTMENT……

PROJECT……

S/N	GOODS/SERVICE REQUIRED	SPECIFICATION	QUANTITY REQUIRED	LEAD TIME	BUDGET	FUNDS AVAILABLE

REQUISITION BY ACCOUNTING OFFICER……SIGN……..DATE……

APPROVAL BY FINANCE……..SIGN……..DATE……

ENDOSED BY PROCUREMENT OFFICER……SIGN……..DATE……

REVIEWED BY INTERNAL AUDITOR……..SIGN……..DATE……

AUTHORIZED (DVC F&A)……..SIGN……DATE……

P.O/L.SO No.(To be authorized by CPSDB)……SIGN……..DATE…….